

December 19, 2016

PRESENT: Rusty Bridle, Chairman  
Rick Griffin, Selectman  
Phil Bean, Selectman  
Regina Barnes, Selectman  
Frederick Welch, Town Manager

ABSENT: Jim Waddell, Vice Chairman

SALUTE TO THE FLAG

I. Public Comment Period

II. Announcements and Community Calendar

Selectman Barnes: Merry Christmas and Happy Holidays.

Selectman Bean: congratulations to Superintendent Murphy who was chosen as Superintendent of the Year in NH, she has done a remarkable job during her tenure with SAU 90. Birthday wish to Samantha Lyford.

III. Consent Agenda (4:10)

1. Hampton Cemetery Deeds: Lenore A. & Theodore W. Joubert, Jr.; Patricia & Thomas Quinlan; Pamela Keir
2. Hazard Mitigation Plan Resolution
3. Property Tax Payment Agreement – Parcel 53-28

Selectman Barnes MOTIONED to MOVE the Consent Agenda SECONDED by Selectman Griffin.

VOTE: 4-0-0

IV. Approval of Minutes (4:30)

1. December 05, 2016 Public Session

Selectman Bean MOTIONED to APPROVE the Minutes of December 05, 2016 Public Session as submitted SECONDED by Selectman Barnes.

VOTE: 4-0-0

V. Appointments (4:45)

1. Kristi Pulliam, Finance Director
  - a. Monthly Financials

Director Pulliam: the target is 91.67%; month's total income was \$385,704; motor vehicles \$278,920 over target by \$30,920; interest on taxes @ \$6,878; building permits @ \$17,922; departmental income @ \$34,188; parking lots @ \$2,832; real estate trust @ \$41,307.

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The expense report show the operating departments without debt service but with open POs were 88.62% of the Budget, which is under the months target by 3.05% or \$736,279. Overall, the departments as a whole are running under the target of 91.67%. Town Manager is @ 92.86%; Town Clerk @ 86.17%; Legal @ 92.14%; Municipal Insurance @ 96.23%; Parking Administration @ 105.95%; Police Department @ 91.75%; Fire Department @ 89.33%; Hydrants @ 97.03%; DPW @ 84.29%; Mosquito Control @ 93.2%; Patriotic Purposes @ 136.42%. The 2015 encumbrances are showing that 91% has been expended to date: Recreation Fund 24 balance is \$161,792, Beach sticker donations \$17,660 with \$16,442 granted in scholarships. Fund 25-Cable Committee has a balance of \$168,767; Fund 26-Private Detail has a balance of \$137,860; Fund 27-EMS has a balance of \$396,589; Wastewater System Development Charge fees collected in 2016 total \$57,996 with a balance of \$172,680.

Selectman Bean: great work and Merry Christmas.

Selectman Griffin: great job this year and seems like we are getting pretty close to spending all the money. Director Pulliam: we have lines that have changed drastically through the middle of December, like the sidewalks, many people look at this and say nothing has been spent, it has been expended, \$26,000 in bills last week; things are changing weekly at this point.

Selectman Barnes: there was confusion a couple of weeks ago at the Budget Committee; there are still bills we have not received and have probably changed since you have done this report. Director Pulliam: yes, in December we have already paid all our gas and diesel, which was not paid in November as the bill goes through November 30, this counts for a bill chunk of money; electric and utility bills the same thing.

Selectman Barnes: Mr. Chairman I would like to ask the Board for permission to present something to the Budget Committee that has been prepared by Kristi.

Chairman Bridle: Sure. Director Pulliam: I sent the report to the Board.

Selectman Barnes: someone had produced from the Budget Committee an excel spreadsheet that was showing increases and decreases that were not correct, as 14-15 lines had the same increase amount and then saying that wages had increased by \$700,000 in the Budget this year, which is totally not true. Kristi put together actual increases and decreases from last year's 2016 Budget to this year's 2017 Budget, which we all agreed to. I would like to present this report to the Budget Committee, which is accurate, so that we can eliminate wrong things being said at the meeting and on camera. Saying that we have increased wages by \$700,000 is false; the wage line increased \$465,000, but also had approximately \$184,000 in decreases to that line, so that is \$282,000, they are stating wrong information that everyone at home is listening to and getting. I would like to provide this to the Budget Committee so they can have the accurate information.

Chairman Bridle: this is a report that Kristi has produced. Director Pulliam: every line item in the Budget is on there, so you would be able to look at that and see every single line; you can see all the lines that did not change, the increased lines, the decreased lines, instead of looking at only the increases.

Selectman Bean: thanks for bringing that up Selectman Barnes; talked about expenses that have been incurred, but not yet paid, we heard about that disinformation a couple of weeks ago in Public Comment Period, erroneous data; the Budget this year presented by the Selectmen is

up 1.1% this year. The big money ticket items will be going on the warrant, so the citizens/registered voters will have the chance to vote up or down what they want to invest in; we essentially have a flat Budget. Kristi, I want to commend and applaud you for the tremendous amount of work you have done for the corrections to this misinformation. It is okay to have misinformation as long as it is not calculated through some part of a grand scheme, that does not appear to be the case; this is a professional organizational, we are audited and you do a fabulous job. To correct this information and provide information requests, which is your job, it takes a lot of time and energy from you and does not diminish in anyway the tremendous work that you do and how you integrate with both the Board and Mr. Welch and the entire department staff of the Town. Thank you very much.

Director Pulliam: last week I had presented some gasoline and diesel line item changes and it was suggested I go back and fix them in the Budget. I brought the corrections to the Board with all the gasoline and diesel line items updated, so there is a new 2017 Board of Selectmen Budget amount along with a Default Budget amount, so we have cut \$40,068. Would you like to vote on the new amounts? The new 2017 Board of Selectmen Budget amount is \$26,854,571.

Selectman Bean MOTIONED to ACCEPT the new 2017 Board of Selectmen Budget of \$26,854,571 SECONDED by Selectman Griffin.

VOTE: 4-0-0

Director Pulliam: the new Default Budget amount is down by \$39,068; the new Default Budget amount is \$26,450,035.

Selectman Griffin MOTIONED to ACCEPT the new Default Budget amount of \$26,450,035 SECONDED by Selectman Barnes.

VOTE: 4-0-0

Director Pulliam: I have provided you with the new summary and will forward it to the Budget Committee

Chairman Bridle: thank you, did you change the lines. Director Pulliam: yes, if you look under the Administration in Public Works, Police and Fire, you will see the gasoline and diesel lines are there; they are still in the other sections because they were in there for 2016 but they are zeroed. The Cemetery, Building, Recreation and Animal Control were the only other departments that had gasoline/diesel lines so it stayed in their Budgets, because they had smaller Budgets. Merry Christmas everyone.

2. Chris Jacobs, Director & Jen Hale, Deputy Director Public Works (17:45)
  - a. Bicentennial Seawall

Ms. Hale: sent today for approval the money to get the contractors started, will have emergency permit tomorrow; we hope to begin Tuesday after Christmas and will take around 3 weeks, weather dependent. Looking at the next steps; stabilizations, reusing stone, but there are options of what we do in 2017 to redo the wall we have to permit the wall, which can take 6-9 months. Present two options: Option A – raise and appropriate the money that is needed to do the design, which is \$120,000, which would cover the design documents, permitting and bid documents. Option B – look to appropriate the permitting, design, bid documents and the construction of the wall; estimate \$2.3 million.

Selectman Barnes: if we went with the \$120,000, still would have to wait 6-9 months, so next year we would do the rest of the plan.

Selectman Bean: I'll support Option A.

Selectman Griffin: what do you think Fred? Town Manager Welch: I believe that Option A is the way to go, since we are going to be 6-9 months before we have all the information to write a warrant that would include the bidding, no sense appropriating \$2.2-\$2.3 million dollars that we cannot spend because we do not have the implementation data to do it. Let us find out what it is really going to cost, get the designs done and only spend the minimum amount of money to accomplish that goal.

Chairman Bridle: what do we have to do now Fred? Town Manager Welch: we will amend the Warrant Article to represent the \$120,000 and send the amended Warrant Article to the Budget Committee

Selectman Griffin MOTIONED to APPROVE the Option A - Bicentennial Seawall Warrant Article for \$120,000 as amended SECONDED by Selectman Barnes.

VOTE: 4-0-0

- b. Approve awarding of Bid 2016-44 Cationic Polymer Purchasing Policy §718-4.B(1) exceeds \$50,000

Director Jacobs: this is a polymer that is blended in with the wet sludge before it goes through the dewatering process, this helps it stick together. There were eight bidders that this was sent out too, and we asked them to submit actual samples and we run these with the type of sludge that we have, we actually determine which one gives us a better product. Cone Chemical Co. submitted two different chemicals and tested both; Polydyne Inc. submitted one and was the lowest bidder. The DPW recommends that we award the polymer contract to Polydyne Inc. as the lowest response to submit for the item requested; we ask for your approval as it is a multi-year contract and exceeds \$50,000 annually.

Selectman Bean MOTIONED to APPROVE the awarding of Bid 2016-44 Cationic Polymer multi-year contract to Polydyne Inc. Purchasing Policy §718-4.B(1) as it exceeds \$50,000 annually SECONDED by Selectman Barnes.

VOTE: 4-0-0

## VI. Town Manager's Report (25:25)

1. Please remove trash and recycling carts from the streets and sidewalks once they have been emptied. If collections will not take place due to weather conditions, please do not place them in the streets or sidewalks, as they will interfere with plowing operations.
2. Thank you to our residents who are recycling. As our tipping fees for the disposal of non-recycled wastes increase, we need your assistance in recycling more so that we can hold down tax expense. If everyone recycled all of their paper wastes, we could remove 50% of all the solid wastes that we must pay to dispose of. That represents an additional 20% off our disposal fees of approximately \$75,000 annually for which you will not taxed.
3. Thank you to the 99.9% of residents who are not parking on streets between 1AM and 7AM in accordance with the parking ban ordinance, we appreciate your assistance in providing for proper street maintenance during the winter months.

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4. The time period in which petition warrant articles to request changes to the Zoning Ordinance ended on Wednesday, December 14.
5. The time period for submitting petitioned warrant articles for all subjects allowed by statutes other than Zoning petitions ends at 5 PM on January 10, 2017. Petitions must be presented to the Selectmen's Office by that time and date.

Town Manager Welch: Hope everybody has a Merry, Happy, Prosperous, Safe Christmas and New Year's.

Selectman Bean: Merry Christmas to you and all your employees.

Selectman Griffin: Merry Christmas.

Selectman Barnes: Merry Christmas.

## VII. Old Business

1. 2017 Warrant Articles
  - a. Bicentennial Seawall – see above
  - b. Library

Town Manager Welch: the Library would like to amend their Warrant Article at the request of the Budget Committee; they suggested that the words describing the fact that the Children's Room is in the basement to be added to the Warrant Article; the Library is willing to do that and requests your permission.

Selectman Bean MOTIONED to APPROVE the Library Warrant Article as amended  
SECONDED by Selectman Griffin.

VOTE: 4-0-0

## VIII. New Business (28:30)

1. Code of Ordinances § 805 Vehicles and Traffic – Parking Regulations Revisions

Town Manager Welch: trying to stream line the parking requirements and provisions that are in the Ordinance; we have sent it to the police and they have reviewed, and they are in favor of it. We looked at the uptown parking lot on High Street, there is nothing there to prevent people from parking there 24/7/365, literally abandoning their cars as long as they have a parking sticker. We are not able to clean the areas with the cars parked there for long periods of time, so we put something in here to ask people to move their cars occasionally, so we can get with our DPW crews to clean all the debris out, and cut back vegetation. We have indicated what cannot park in our parking facilities; campers, semi-trailer trucks; in the summer we do sell space occasionally to people with large vehicles; made clear that the parking areas during a snow emergency are open to the public, which was confusing because some were and some were not. Every year we give you a warrant for the collection of dog fees that are not being paid on time; this ordinance controls the issue on stickers for vehicles for the use of parking, landfill and other activities of the Town; we are suggesting strongly that if the dog license is not paid, that a sticker not be issued. We are committing substantial time with our Dog Officer and police officers chasing down these things, the Court refuses to hear these cases even though the statute requires them to; for us to petition the Court would require us to send our Counsel to Court for every one of these; some go back 2-3 years with people refusing to pay.

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Selectman Griffin: I was at the park and ride this week and they have the same problem; what does the State do? Town Manager Welch: nothing.

Selectman Bean: it is used as a commercial parking lot for commercial ventures.

Chairman Bridle: a bread company that has stuff there, boats and campers left all winter.

Town Manager Welch: our parking lots are plowed in the winter so we can have a place for people during snow emergencies. If they were to park in our parking lots they would have to move if we had a snowstorm, which is very inconvenient for them, we would prefer they use the park and ride, as the State does not object to that. The State Beach parking facilities are generally not cleaned by the State, although last year the State did been better at cleaning them and people are allowed to park there without a fee, even though their ordinance says between October and April they would have to pay \$1 per hour. They took the machines away, so individuals do not have to pay anything; we encourage people to park there, to get them off the street and they can be protected.

Selectman Barnes MOTIONED to APPROVE the Code of Ordinances § 805 Vehicles and Traffic – Parking Regulation as amended SECONDED by Selectman Griffin.

VOTE: 4-0-0

## 2. Dedication of Annual Report (35:30)

Town Manager Welch: we are looking for a person or persons to dedicate the Town report too; one of the names we came up with is Mrs. Preston who passed away this year, she was very well loved person in this Town and did a lot for this community.

Chairman Bridle: I like Mrs. Preston, but it does not have to be just one person and we had Russ Merrill who passed away this year, he was a school trustee.

Selectman Griffin: that would be two good people.

Town Manager Welch: two excellent people.

Selectman Bean: I am sure we are overlooking somebody and we apologize.

Selectman Griffin MOTIONED to APPROVE the Dedication of the Annual Report to Charlotte Preston and Russell Merrill SECONDED by Selectman Bean.

VOTE: 4-0-0

## IX. Closing Comments (37:02)

Selectman Griffin: when is the next meeting? Town Manager Welch: January 9, 2017.

Chairman Bridle: wish everyone a Merry Christmas and a Safe and Happy New Year.

## X. Adjournment

Selectman Bean MOTIONED to adjourn the public meeting at 7:40 PM SECONDED by Selectman

VOTE: 4-0-0

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Chairman